



## Procedures and Guidelines to prevent spread of COVID-19

As we move forward through these uncertain times with the COVID-19 pandemic, it is understandable that many of us feel an increased level of concern about reentering society and still protecting ourselves and the health of our families and communities. Recognizing this, we want to assure you that the health and safety of our staff and the children in our care is our first and foremost priority.

This document outlines the preventative steps we are taking at Just For Kids (JFK) to ensure our Child Care Program meets and exceeds the cleanliness standards set out by Public Health and the City of Toronto to prevent the further spread of COVID-19.

### **Drop off and pick up procedures**

When dropping off your child(ren) for the day, we ask that you arrive at the Just For Kids door no later than 9am. Child(ren) will be required to be dropped off with the following protocol in place:

Parents will be allowed to enter the lobby area one family at a time. We ask that only one parent accompanies the child(ren) to the facility. If there is already a family inside the lobby, we ask that you line up outside in a way that allows for social distancing. Once inside the lobby a Staff member will meet you and your child/ren and ask a standard set of health screening questions about the child(ren) and family. Parents and children will then have their temperature taken. Once your child(ren) has/have been cleared, they will enter the classroom with their teacher.

During Pickup we ask that you call the facility at 416-750-1337 and let us know you have arrived. A staff member will bring your child to the lobby and open the doors for you to enter. Once you have entered the lobby, your child will be released into your care and you will get them ready to leave.

Currently, we are NOT allowing parents to enter the classroom



### **What the day will look like**

**7am-9am** Settle in and free play

**9 am** Morning Snack

**9:15am** Washroom and diapering routine

**9:30-10:30am** Physical activity (Playground, Outside or Community walks.)

**10:30-11am** Circle time

**11am** Washroom and diapering routine. Wash up for Lunch

**11:30am** Lunch

**12-2 pm** Sleep time

**2pm** Washroom and Diapering routine

**2:30-3pm** Creative activity

**3-4pm** Physical activity

**4 pm** Afternoon Snack

**4:30pm** Washroom and Diapering routine

**4:45-6pm** Free play until pickup

During the day you child(ren) will engage in child lead activities in a play to learn setting. Our learning centres will always be open for your child(ren) to access. Learning centres are – Creative arts, Literacy, Sensory, Block play, Science and Dramatic play.

### **Mealtime**

At JFK we like to encourage independence as much as possible. Usually, we would allow the children to self-serve during meals. Due to COVID-19 we are trying to cut down on as much cross contamination as possible, with that we will not be encouraging self-serve during this time. All meals will be served by the teacher. The teacher must wash their hands before and after each meal and wear gloves during all serving of food. No Outside food will be permitted in the facility. If your child has any restrictions, please inform staff upon registration. We ask that you send a reusable water bottle with your child.



### **Increased cleaning and sanitizing measures**

We will ensure that all frequently touched surfaces are cleaned several times during the day using sanitizing spray and wipes. These surfaces include but are not limited to, door handles, toys, games, tables, chairs, and light switches. Washrooms will be cleaned after every use. Toys in the classroom will be cleaned and sanitized after each use. Tables and chairs will be cleaned and sanitized after each use. Indoor playground will be cleaned after each use. Staff will conduct a full deep clean of the classroom including all toys and materials each night after all children have been picked up.

### **What we expect you to do**

If your child(ren) or anyone in your household is feeling unwell or may have encountered anyone that may be COVID-19 positive, we ask that your child(ren) not attend the program.

We also ask to please limit items your child brings into the facility

### **Staff**

All staff will undergo the same screening at the start of their shift. Staff will wear gloves anytime they are serving food, giving medication, or administering first aid. If a child needs assistance with the washroom staff will wear gloves. Staff are required to always wear a facemask.

**If you have any questions or concerns about our COVID protocols, please speak with the site supervisor.**